

## EXHIBITION APPLICATION INFORMATION

### Exhibition Programme

The Ellis House Art Centre (EHAC) welcomes exhibition applications on an annual basis. We invite individual artists, groups of artists, or clubs / organisations to come forward and tell us about their creative projects, which they believe would benefit from being exhibited at EHAC. We encourage artists of all disciplines to attract a diverse exhibition program.

All exhibitors must be current financial members of EHAC. If you aren't currently a member, you can join now at: [www.ellishousearts.com.au/membership](http://www.ellishousearts.com.au/membership).

### Selection of Exhibitions

The exhibition programme is curated by the EHAC Committee to provide a diverse and informed artistic selection. Key points that influence selection are:

- the calibre of the artworks;
- new works, which have not previously been exhibited;
- the need to create a programme that reflects the diverse cultural and artistic practices in Perth; and
- contribution to the EHAC Vision of a connected and creative community.

Members who volunteer at the Ellis House Art Centre will be given priority in the selection process.

All works must be the original work of the artist/s. Artists cannot apply to exhibit two years in a row. We cannot offer solo exhibitions, so artists who apply individually must be aware that they will be sharing the exhibition space. Artists can apply to show in part of a room, one room, two rooms, or as a group in the entire space. The exhibition committee takes great care in matching artists for joint exhibitions.

### Duration of Exhibition

Each exhibition runs for three weekends, starting on a Thursday and finishing on a Sunday. Exhibiting artists are required to be present in the Gallery during open hours at least on the weekends during the exhibition and are encouraged to demonstrate their art during this time.

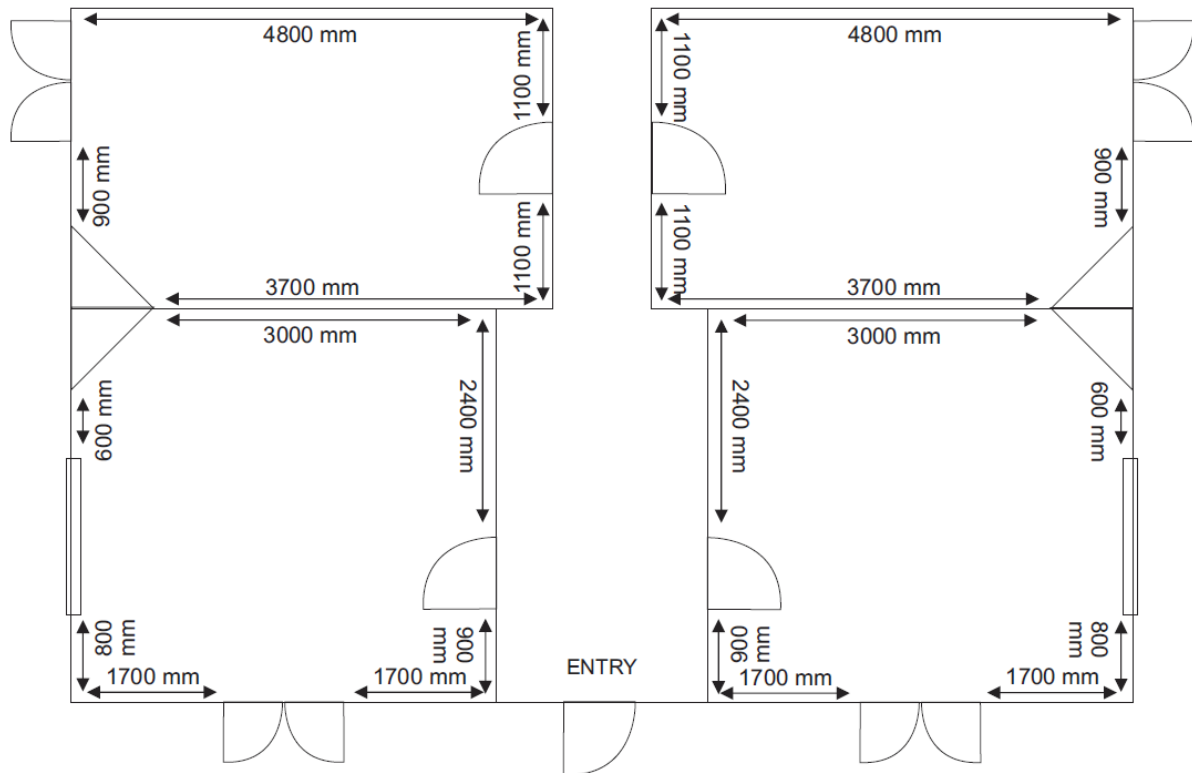
Artists can advise any dates throughout the year that they are unavailable and the Exhibition Committee will take this into account when allocating exhibition dates.

### Exhibition Space

The exhibition space consists of four gallery rooms (see plan below). Gallery rails are fixed at 2.4m above the floor; hanging wires and hooks are provided. There are also several plinths and easels that can be used to display works. We cannot accept any works that require fixing to the floor, walls or ceiling of the Gallery, or altering the space in any way.

Ellis House is a heritage building with jarrah floors, high ceilings, French doors and neutral walls. With its wrap-around veranda and lovely gardens, there is plenty of space and options for displaying your works and hosting the official opening function.

**Layout of Gallery** (*not to scale*)



**Gallery Opening Hours**

Thursday-Friday 10am-4pm

Saturday-Sunday 10am-5pm

## **Exhibition Fees**

**Gallery Hire:** \$240 per exhibition, due three months before the installation date, plus 15% commission deducted from the retail price on all works sold.

## **Fee Covers:**

- Gallery hire (four days per week), Thursday to Sunday.
- Volunteer Gallery attendants during opening hours (exhibitor attendance at the Gallery on weekends at least is required).
- Planning meeting with our Exhibition Coordinator.
- Email to members and subscribers.
- Promotion of exhibition in social media.
- Optional hanging assistance or guidance.
- Sales processing / administration.
- Assistance with the opening event.
- Utilities and cleaning.

The exhibiting artists are expected to promote their own exhibitions through their own contacts, by email, social media etc.

## **Application Process**

To apply for an exhibition please submit the following:

- Completed Exhibition Application form (available on the EHAC website).
- If you have previously exhibited at EHAC (excluding Members' Exhibitions), please explain how this exhibition demonstrates any subsequent artistic growth, development and difference from the previous exhibition.
- Brief art history or resume of exhibiting artists / organisation.
- At least six high-resolution JPEG-format digital images of recent works accompanied with details (artist name, title, date, medium and dimensions).

The Exhibition Coordinator will advise every artist whether their application is successful (or not), their allocated dates, and will send a copy of the Exhibition Terms and Conditions document, with information about installing the exhibition, the opening event, marketing etc.

All EHAC members are also invited to exhibit artworks in the four members' exhibitions each year.

## **Cancellation**

Exhibitors who need to cancel a booked exhibition must do so at least three months or more before the installation date, in which case the full fee will be refunded. Exhibitions cancelled closer to their installation date will not be refunded.

Thank you for your interest in exhibiting at EHAC.

*Ellis House Art Centre Committee*