

## Committee Meeting Agenda

**Date / Time:** Tuesday 9th January 2024 @ 6:00pm at Ellis House, 116 Milne St. Bayswater

<b>Attendees:</b>	<input type="checkbox"/> Caroline Friend (CF)	<input type="checkbox"/> Vincent Mulé (VM)	<input type="checkbox"/> Michael Perera (MP)	<input type="checkbox"/> Jo Haythornthwaite (JH)	<input type="checkbox"/> Tristan Coleman (TC)
	<input type="checkbox"/> Wilma Motteram (WM)	<input type="checkbox"/> Clare Bestow (CB)	<input type="checkbox"/> Lesley Zampatti (LZ)	<input type="checkbox"/> Kate Hobbs (KH)	<input type="checkbox"/> Michelle Ella (ME)

*Our Vision: 'A Connected and Creative Community'.*

	<b>Welcome and apologies.</b> Apologies – WM
1.0	Accept minutes from last meeting as a true and accurate record of the meeting. Accepted by: Record of decisions since last meeting (via email): <ul style="list-style-type: none"> <li>• Approval to purchase 25 volunteer badges – Pickup around the 4<sup>th</sup> Jan</li> <li>• Approval to pay for installation of power socket at rear of EH</li> </ul>
2.0	<b>Chairperson's Report (CF)</b> – see attached report.
3.0	<b>Treasurer's Report (MP)</b> – see attached report.
4.0	<b>Budget, Financial Management Plan and review of drawing classes (MP)</b>
5.0	<b>2024 Calendar and planning (CF)</b> - (see attached draft calendar)
6.0	<b>Volunteer recognition and events (CF)</b>
7.0	<b>Member numbers (CF)</b>
8.0	<b>Buyers (CF)</b>
9.0	<b>Exhibition ideas and 2025 exhibition calendar (CF)</b>
10.0	<b>EHAC busy bee (KH)</b>
11.0	<b>Vouchers for classes (CF)</b>
12.0	<b>Studio (CF)</b>
13.0	<b>Website (CF)</b>
14.0	<b>Wall Mural (JH)</b>
15.0	<b>Marketing and promotions (JH)</b>
16.0	<b>Maintenance (JH)</b>

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17.0	<b>Proposal to increase art class fees (MP)</b> <ul style="list-style-type: none"><li>• form \$15 to \$20 for members and from \$20 to \$25 for non-members. Existing fee structure is at times not sufficient to cover the cost of the modelling fee payable for the art class.</li></ul>
18.0	<b>Copyright (LZ)</b> <ul style="list-style-type: none"><li>• We recently had a very clear case of copied artwork, so it would be very useful for the committee to discuss what steps we should take when or if we discover this happening.</li></ul>
19.0	<b>Review outstanding actions (All)</b>
20.0	<b>Any other business</b> ( <i>please send before the meeting to be included in the agenda</i> )
21.0	Items carried forward from previous meetings ( <i>only if there is time – if not, take forward to next meeting</i> ): Cybersecurity / IT management / passwords / lockbox codes.