

Committee Meeting Agenda

Date / Time: Tuesday 9th January 2024 @ 6:00pm at Ellis House, 116 Milne St. Bayswater

Attendees:	<input type="checkbox"/> Caroline Friend (CF)	<input type="checkbox"/> Vincent Mulé (VM)	<input type="checkbox"/> Michael Perera (MP)	<input type="checkbox"/> Jo Haythornthwaite (JH)	<input type="checkbox"/> Tristan Coleman (TC)
	<input type="checkbox"/> Wilma Motteram (WM)	<input type="checkbox"/> Clare Bestow (CB)	<input type="checkbox"/> Lesley Zampatti (LZ)	<input type="checkbox"/> Kate Hobbs (KH)	<input type="checkbox"/> Michelle Ella (ME)

Our Vision: 'A Connected and Creative Community'.

	Welcome and apologies. Apologies – WM
1.0	Accept minutes from last meeting as a true and accurate record of the meeting. Accepted by: Record of decisions since last meeting (via email): <ul style="list-style-type: none"> • Approval to purchase 25 volunteer badges – Pickup around the 4th Jan • Approval to pay for installation of power socket at rear of EH
2.0	Chairperson's Report (CF) – see attached report.
3.0	Treasurer's Report (MP) – see attached report.
4.0	Budget, Financial Management Plan and review of drawing classes (MP)
5.0	2024 Calendar and planning (CF) - (see attached draft calendar)
6.0	Volunteer recognition and events (CF)
7.0	Member numbers (CF)
8.0	Buyers (CF)
9.0	Exhibition ideas and 2025 exhibition calendar (CF)
10.0	EHAC busy bee (KH)
11.0	Vouchers for classes (CF)
12.0	Studio (CF)
13.0	Website (CF)
14.0	Wall Mural (JH)
15.0	Marketing and promotions (JH)
16.0	Maintenance (JH)

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17.0	<p>Proposal to increase art class fees (MP)</p> <ul style="list-style-type: none"> form \$15 to \$20 for members and from \$20 to \$25 for non-members. Existing fee structure is at times not sufficient to cover the cost of the modelling fee payable for the art class.
18.0	<p>Copyright (LZ)</p> <ul style="list-style-type: none"> We recently had a very clear case of copied artwork, so it would be very useful for the committee to discuss what steps we should take when or if we discover this happening.
17.0	<p>Review outstanding actions (All)</p>
18.0	<p>Any other business (<i>please send before the meeting to be included in the agenda</i>)</p>
19.0	<p>Items carried forward from previous meetings (<i>only if there is time – if not, take forward to next meeting</i>): Cybersecurity / IT management / passwords / lockbox codes.</p>