

**ELLIS HOUSE COMMUNITY ARTS CENTRE
BUDGET FOR THE '23-'24 YEAR**

Regular Annual Outgoings / Expenses:	Estimated	Notes	2020-21	2021-22	2022-23
AGM	\$650	\$600 food & drinks. \$50 room hire.	\$484	\$396	\$647
Audit fees	\$750		\$275	\$330	\$0
Bank Charges	\$1,800	Includes Stripe fees (through TidyHQ)	\$1,065	\$1,698	\$1,682
Cleaner	\$2,640	\$50 per week for 48 weeks	\$1,000	\$1,850	\$2,150
Artists Payments / Life Drawing Classes	\$2,500				\$68,825
Donations		\$350 to Bayswater Historical Society in 2023			\$350
Entertainment / Events	\$1,600	Music/decorations for members exhibitions \$400 per exhibition (x4). 2022-23 included marquees (\$1500) for Christmas market 12-2022 (minus \$40 artist payments for marquee).	\$300	\$850	\$2,230
Equipment		2023 includes external lighting, power			\$6,213
Insurance	\$1,000	Public liability + volunteer insurance	\$735	\$771	\$779
Printing & Stationery	\$1,200	Printing includes EHAC flyers. Stationery - including labels.	\$1,008	\$960	\$1,104
Advertising	\$300	Curtin Radio annual cost. Includes posters / signs for market / events	\$0	\$88	\$88
Refreshments & consumables	\$1,200	Income from tea money donations towards this cost (see income)	\$1,470	\$997	\$820
Repairs & Maintenance	\$1,000	Internal painting \$1,500 every 3 years and veranda sand/oil \$1,500 every 3 years. 2022/23 included veranda sanding & oiling		\$69	\$1,609
Subscriptions	\$350	Includes Artist Chronicle (\$200), Chamber of Arts (\$140). Reassess annually whether subscriptions worth continuing.	\$1,148	\$250	\$250
Signage		2022/3 included Sandwich boards			\$209
Studio		2022/3 - updated QS report for cost			\$682
Sundries	\$0		\$588		\$433
Technology -	\$3,000	Total Technology - see separate spreadsheet.	\$2,100	\$1,233	\$2,857
Website hosting - iinet		Annual fee \$160			
Website domain names - Crazy Domains		\$160 for 3 years (= \$60 pa) for 2 x domains (.com.au and .com). Runs out 12/7/2022.			
Wifi / telephone - iinet		\$90 per month = \$1,080 per year			
TidyHQ membership system - fee		\$588 annual fee			
Email addresses - iinet		\$12 per month = \$144 per year (one free address + 2 extra addresses)			
Mailchimp		\$24 per month = \$288 per year			
Training	\$500	Agreed allowance for training for committee / volunteers	\$0	\$235	
Utilities to CoB	\$450	ESL \$414 (due in December). Haven't been asked for other utilities yet.	\$0	\$414	
Volunteer Events					
Events	\$2,000	For annual morning tea / lunch. Plus \$1000 VWA grant.	\$277	\$240	\$1,793
Badges	\$400	Annual top up of 25 badges at \$16 each		\$276	
	\$21,340		\$10,450	\$10,657	\$92,721

Income - average / expected

Membership	\$10,000	250 members @ \$40pa (currently 284 members)	\$7,960	\$9,920	\$10,525
Commission	\$8,000		\$7,522	\$8,097	\$10,012
Exhibition fees	\$3,760	15 exhibitions. 4 members (4 x \$5 x 80 members exhibition entry fee = \$1600). 1 free community. 9 x \$240 exhibition fees. Workshop weeks - no fees.	\$5,042	\$3,571	\$4,980
Art Sales net					\$69,653
Life and Portrait Drawings Net		Net \$15 income in 2022/23	\$15		\$9,040
Misc					\$77
Tea money donations	\$800	\$1075 in 2020/21	\$1,077	\$852	\$607
Class fees / venue hire / workshop	\$300	Includes donations for class fees / venue hire / workshop weeks	\$790	\$775	\$676
Donations					
CoB Art Awards manning (The Rise)	\$1,000	Potential for two weeks = additional \$1,000	\$2,000	\$1,100	1100
	\$23,860		\$24,406	\$24,315	\$106,670

Annual Surplus / Deficit	\$2,520		\$13,956	\$13,658	\$13,949
Current Bank Balance	\$46,000		\$49,280	\$46,660	\$50,000

Amounts allocated:

Bayswater Art Society gift			\$7,600	\$6,500	
DLGSCI Grant			\$20,000	\$400	
Balance to keep in bank \$15,000 (agreed by committ	\$15,000	Includes contingency for studio costs, including fittings etc	\$15,000	\$15,000	
	\$15,000		\$42,600	\$21,900	
Balance Available:	\$31,000		\$6,680	\$24,760	

Projects & equipment 2023/24 - purchased

Outdoor lighting & power at front	\$1,980				
Outdoor power socket at back	\$1,440				
Hooks & wires	\$563				
Gazebo cover (branded)	\$463				
Sandwich boards	\$200				
Volunteer badges	\$500				
Gallery Lighting	\$3,875	Total \$15,500. CoB capital works grant. EHAC to provide 25% of cost			
	\$9,021				
Budget available	\$21,979	In addition to \$15,000 minimum balance			
Other projects & equipment wish list 2023/24					
Inside floors varnish	\$2,000	Guess - get quote for kitchen only. Maybe only varnish. Book for December			
External clean / pressure wash / café blinds		Try for VWA corporate volunteers or Disability Service Provider			
Members regular get-togethers, e.g. art demonstrati	\$800	\$200 each x 4 events (in between member's exhibitions). Pay for artist + food.			
	\$2,800				